

MORTICIAN BOARD OF EXAMINERS
MINUTES

January 17-18, 2000
Bureau of Occupational Licenses

ROLL CALL: Jeff Blackmer, Chairman
 Laine Eckersell
 Steve Gordon

ALSO PRESENT: Thomas E. Limbaugh, Bureau Chief
 Budd Hetrick, Deputy Bureau Chief
 John Kersey, Supervising Investigator
 Roger Hales, Administrative Attorney
 Kirsten Wallace, Prosecuting Attorney
 Janice Wiedrick, Secretary
 Bureau of Occupational Licenses

Jean Boyles and Dick Scudder, Idaho Memorial Society

Chairman Jeff Blackmer called the meeting to order at 9:00a.m. January 27, 2000.

Steve Gordon moved to approve the minutes of November 16, 1999 board meeting.
Laine Eckersell seconded the motion, motion carried.

Thomas Limbaugh presented the financial report showing a positive balance of
\$2,611.63.

Discussion was held on raising the fees. Roger Hales is to draft a rule change to increase fees charged, for consideration during the 2001 legislative session. A law change to increase the cap for fees will be drafted for consideration during the 2002 legislative session.

Roger Hales is to draft a letter to the one funeral establishment holding a Mortician Certificate of Authority, advising that the MCA license was issued incorrectly and is no longer valid for the facility. A refund to the facility is to be processed. The Board determined that all MCA license applications must include the name of an individual agent who must be a licensee. All MCA license applications that do not include the name of an individual agent who is also a licensee will be denied and the fees returned. Laine Eckersell moved to approve the letter drafted by Roger Hales on this matter, Steve Gordon seconded the motion, motion carried.

Budd Hetrick presented a new certificate of authority application for the Board's consideration. Laine Eckersell moved to approve the application as amended, Steve Gordon seconded the motion, motion carried.

Mr. Hetrick presented the crematory inspection procedure page that is to be added to the contract. The Board approved the addition of the inspection procedure page to the contract with the Bureau.

John Kersey reported on investigations stating that none have been received for the year 2000. Ten complaints were received in 1999 and two have been closed. A total of five complaints were received during 1998 and of those, one remains open and under investigation.

Discussion was held on the pre-arranged trust accounts summary that is required to be filed annually. The Board approved by acclamation that the required report be submitted at the time of the annual renewal of MCA licenses. The form is to be part of the renewal form and must be submitted before MCA licenses will be renewed.

The Board also asked that a check box (yes or no) with the question: “Has there been a change of facilities or contract being used within the last year. If “YES”, submit copies of the contract in use at this time for approval.” to be included on the renewal form.

Kirsten Wallace presented a recommendation to close the complaint file MOR-P3-01.99.004. The Board by acclamation approved the closing of said file.

Discussion was held on the inspection of new crematories for the initial license. It was approved that both a board member and a Bureau investigator be in attendance for the inspection of a crematory for the initial license.

Jean Boyles announced that Senator Betsy Dunklin, District 19, is sponsoring legislation for two lay members to be added to the Board.

BOARD BUSINESS FILE

The business file was cleared with the following action:

MOR-122795-LDO – request for information on how to show the completed one-year of apprenticeship when there is difficulty getting the final report signed. The Board requests that the original Supervising Mortician sign for the one-year apprenticeship since the second Mortician is unwilling to complete the forms. Since the five-year limit is approaching, she must qualify for examination by July 2001 or she will no longer be eligible for licensure.

The Board discussed the issue of legislation in Oregon concerning the removal of bodies from Oregon. The legislation requires a permit to make such removals, but Oregon is waiting to see what Idaho might propose. Any legislation presented in Idaho on this matter will need to be initiated by the Idaho Funeral Service Association.

EXAMINATION CANDIDATES

The following are approved to take the examination on March 21, 2000

MOR-011000-RJB-pending receipt of verification from Wyoming by March 1, 2000
MOR-062597-CEB
MOR-112499-RF-pending receipt of verification from California by March 1, 2000
MOR-092399-KJG
MOR-122899-NWS
MOR-071096-JSS
MOR-060497-EDY
MOR-011900-MBS
MOR-011300-ML

The Board went to see the new facility in Nampa to see what is needed to develop a checklist to use in the inspection of a new funeral establishment.

The meeting recessed at 4:30p.m. and will reconvene at 9:30a.m. January 19, 2000.

January 19, 2000

ROLL CALL: Jeff Blackmer, Chairman
 Laine Eckersell
 Steve Gordon

ALSO PRESENT: Janice Wiedrick
 Bureau of Occupational Licenses

Chairman Jeff Blackmer called the meeting to order at 9:35a.m.

The Board reviewed files with the following actions taken:

- MOR-102097-CT - to be sent a letter of intent to pursue licensure
- MOR-121097-DAF - to be sent a letter of intent to pursue licensure
- MOR-060795-DCD – to be sent a letter of intent to pursue licensure
- MOR-070596-TAZ – to be sent a letter of intent to pursue licensure

MOR-022699-DC – the periodic reports have not been filed to date.

The wall certificates, minute book, per diems and travel expense vouchers were signed.

Having no further business before them, the meeting adjourned at 2:03 p.m.

Jeff Blackmer, Chairman

Laine Eckersell

Steve Gordon

Thomas E. Limbaugh, Bureau Chief

Licenses issued as a result of the March 21, 2000 examination

Robert J. "Butch" Bader	M-823
Cory Earl Brower	M-824
Richard P. Forrest	M-825
Kim J. Godfrey	M-826
Melissssa Lau	M-827
Jeff S. Simpson	M-828
Eli D. Yates	M-832